



Application for Fundraising in the Smithville R-II School District

In an effort to support organizations raising funds for our students as well as ease the burden fundraising sometimes places on parents and the community, this application process and the following guidelines have been developed:

- Local business should receive consideration when planning fundraisers. For example, selling coupons for services and products from local businesses inside the city limits is preferable to selling coupons to businesses outside the city limits.
- Literature promoting the fundraising activity shall contain a statement suggesting to parents that a **donation of (specified dollar amount) instead of their child's participation in the fundraiser would be appropriate and appreciated.**
- Students must communicate the purpose of the fundraiser to those solicited for participation.
- Multiple fundraisers per year are discouraged, depending on the nature of the activity.
- Applications to raise funds are due to the appropriate principal by April 1 of the year previous to the fundraiser.
- Upon the Principal's approval, submission will be made to the Assistant Superintendent of Academic Services by May 1.
- Notification of approval or denial will be made by June 1.
- Should a spontaneous community service project or another unanticipated need to raise funds arise, waiving submission deadlines will be a consideration.

1. Name of organization/group intending to raise funds _____

2. Describe fundraising activity?

3. Name and phone of sponsor/contact _____

4. Starting and ending dates _____

5. Name and phone number of company and representative _____

6. How many students will be involved? _____

7. What percentage of gross is profit? _____

8. Profits will be used for what? _____

9. Principal or designee approval _____

10. Assistant Superintendent approval _____ Date _____

For further information regarding fundraising in the Smithville R-II School District, reference policy IGDF or contact the Assistant Superintendent of Academic Services at 816-532-0406.