

# SMITHVILLE R-II SCHOOL DISTRICT FOUNDATION, INC. TEACHER GRANT APPLICATION 2016-17

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## INFORMATION GUIDE AND APPLICATION

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### Purpose

In keeping with the mission of the Smithville R-II School District Foundation, Inc., teaching grants are awarded to enhance educational opportunities for the students of the Smithville School District. All district personnel are eligible to apply for these grants. Grant applications must demonstrate creative, innovative, and effective ways to meet students' needs while increasing motivation to learn and to achieve measurable outcomes. Grants are to be used to fund projects that are not already provided for in building and district budgets.

### General Information

A minimum of two \$500 grants will be awarded. The total amount of funds raised by the Smithville R-II School District Foundation, Inc. determines the total number of grants awarded annually. Grant applications may be submitted individually or by a group of teachers. Grants will be awarded for amounts up to \$500 per teacher. A maximum of \$1000 will be awarded for a group of two teachers or more.

All application materials must be submitted to the Smithville R-II School district Foundation, Inc. on or before Friday, March 10, 2017, to be considered for funding and implementation during the 2017-2018 school year. Grant applications received after March 10, 2017, will not be considered for funding.

### Application Requirements

- Submit your entire application (cover sheet plus two-page form for a total of three pages) to the Central Office no later than 4:30 p.m. on **March 10, 2017**.
- Attach the completed cover sheet (with required signature of your principal or supervisor).
- You may make your own version of the application form, as long as all questions are answered in the order asked. Be brief and to the point, forms should be in standard black and white text format with fonts no smaller than 11-point.
- You may obtain the grant application electronically or from your building principal. The application can be found on the district's "Intranet".
- You may use the checklist below as a reminder of the materials you are to include with your application.

\_\_\_\_ Completed Cover Sheet

\_\_\_\_ Completed Grant Application

\_\_\_\_ Completed Detailed-Budget-Request Form

It is the responsibility of the applicant(s) to insure the above items are prepared, submitted, and delivered to the Central Office by March 10, 2017. *Incomplete application packet submissions will not be considered.* Applying for this teaching grant authorizes the Smithville R-II School District Foundation, Inc. to use applicant(s) names and pictures in future informational and promotional publications.

***SMITHVILLE R-II SCHOOL DISTRICT FOUNDATION, INC.***  
***Teacher Grant Application***

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**Applicant(s)** \_\_\_\_\_

**School** \_\_\_\_\_

**Position** \_\_\_\_\_ **Date** \_\_\_\_\_

**Work Phone** \_\_\_\_\_ **Home Phone** \_\_\_\_\_

**Project Title** \_\_\_\_\_

**Amount of Grant Request \$** \_\_\_\_\_

I accept the obligation – should a grant be awarded – to document the project, complete a final report, and if requested, make a verbal and/or visual presentation of my project before the Foundation and their guests.

**Applicant's Signature** \_\_\_\_\_

This grant is consistent with the school improvement plan and district goals and not a duplication or replacement of district resources.

**Principal's Signature** \_\_\_\_\_

**Please send one copy of typed application to:  
Ashley Jones at the Central Office**

*\*You may make your own version of this form, as long as all questions are answered in the order asked. Entire application should include this cover page (or own version) and two additional pages, which includes the budget page.*

# **Project Title** \_\_\_\_\_

- 1. Describe your project. Describe how you will use fresh, thoughtful and creative ways to deliver instruction to a diverse group of students.**
- 2. How will you achieve your instructional objectives? Demonstrate that your goal is innovative, realistic and clearly stated.**
- 3. Describe your instructional plan. Demonstrate how your plan is specific, clearly outlined and curriculum based.**
- 4. Demonstrate your need. Show how your need is tied in with your school improvement plan and/or district goals.**
- 5. Timeline – clearly outline and be specific.**
- 6. Number of students involved. (Can all students benefit from the project?)**
- 7. How will you assess student performance on instructional objectives related to this project? Explain your assessment. How is your assessment clearly defined, relevant and connected to concepts tested on MAP and/or Missouri Learning Standards? Include specific the Missouri Learning Standards you plan address if the grant is awarded.**

8. Detail your budget below. Be specific. Partial funding is available. Funds will not be awarded for budgeted items available from district resources. If total project exceeds the amount of the grant, what other funding sources will you receive to complete the project and where will these funds come from (i.e. matching funds). If there are reoccurring costs, where will these funds come from for future years?

Items or Service	Supplier or Vendor	Cost

\*Not limited to six items.

**TOTAL COST \$** \_\_\_\_\_

**Budget Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_